I. Configure a working calendar

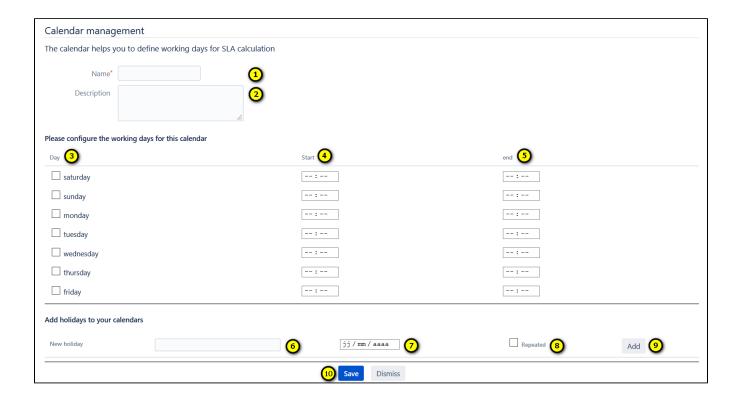
For better management, Kepler - Color fields | SLA & Custom actions gives you the possibility to configure one or more working calendar

Configuration

1. Add a calendar (Administration >SLA Calendars > Calendar Management)

TLASSIAN MARKETPLACE	Calendar management The calendar helps you to define working days for SLA calculation	
ind new apps 1anage apps		
QL CUSTOMFIELD ADMINISTRATION	Add a calendar	
QL Customfield Datasources	Calendar	Description
PRIME TOOLS		No calendar registred
Manager		
stom Field Usage		
edirect Page Configuration		
orkflow Viewer		
witch User		
A MONITORING SCHEDULER		
cheduler configuration		
LA calendars		

2. To configure the calendar, Fill in the following fields



- 1. Set the name of the new calendar.
- 2. Set the description of the new calendar.
- 3. Click on the checkbox to choose the working day of the week.
- 4. Define the start time of work for each working day.
- **5.** Define the end time of work for each working day.
- **6.** Add new holidays to the calendar.
- **7.** Set the date of the holiday.
- 8. Is it a repeated or exceptional holiday? (Checked = Repeated).
- 9. Click 'ADD' to add the holiday.
- 10. After filling all the fields, save the new calendar by clicking on 'SAVE'.